Open Meeting  
Director Cox opened the meeting at 9:00 a.m. and led the flag salute.

Roll Call  
Directors Present: Jerry Hubbard, Larry South, Doug Cox, Joel Witmer and Bob Denend.  
Directors Absent: None  
Staff Present: Chief Mike Supkis, Assistant Chief Dan Daugherty, Office Manager Bonita Johnson, Administrative Assistant Joyce Engberg, C-Shift and resident reserves.

Special Presentation: Water Rescue Recap Present by C Shift and Resident Student Reserves. Fire medic Matt Ryan gave an overview with a slide presentation. On June 24, 2018, five adult females, from out of the area, were floating the Upper Deschutes River from the remote Tetherow Boat Launch on plastic float tubes they had tied together when they were caught up on a on a strainer log submerged in the river. The water temperature was below 50 degrees. Twelve rescuers from La Pine Fire were on scene along with Oregon Department of Forestry, Oregon State Police, Deschutes County Sheriff, and Search and Rescue. The initial 911 dispatch location was La Pine State Park, causing a delay finding the victims who were actually upriver. The Board of Directors and Administrative Staff commended C-Shift on their rescue. FM Ryan shared there were two other water rescues in a four-day period.

Public Forum  
- Degera Nelson, a resident and representative of the property owners residing in Ponderosa Pines, sought help from the fire district to understand a resolution that was recently passed by the Ponderosa Pine Homeowners Association requiring home owner to meet the standards set by Oregon Forestland-Urban Interface Fire Protection Act SB 360 or otherwise be subject to a fine. Chief Supkis stated each neighborhood HOA can administer rules per their own by-laws and gave an overview of the State requirements and lot certifications, and also provided several pamphlets to assist Ponderosa Pines homeowners in bringing their property into compliance for certification.  
- Jake Obrist, Public Works Director for the City of La Pine, presented a concern from the City regarding an increase in both legal and illegal fireworks and is seeking ideas from the fire district in how to regulate. Chief Supkis noted ODF actually banned fireworks on
July 1st this year and that ban included the La Pine area. However, the gap is having police enforcement. He suggested a collaborative meeting with the City and other agency heads to address fireworks issues and a good place to start would be to look at the permitting of sales within the La Pine area.

**Approval of Minutes** Director Denend pointed out a word revision on page 5 under New Business item A. Action. The word coats should be coats.

**Action:** Director Denend moved to approve the minutes of the June 12, 2018, meeting with revision to aforementioned wording on page 5. Second by Director Witmer; the motion passed by a 5 – 0 vote.

**Financials**

A. The Monthly Bills. Staff answered questions regarding expenditures and current revenue and expense statement.

- Director Hubbard commended board members and staff for keeping expenditure in line with and under budget for the 2017-18 fiscal year.

- Director Denend Inquired about:
  - Line 7140 – Station Fund. Inquired if the line would be expended? Chief Supkis said he thought it was and will need to research as it is used for items such as furniture for new addition at 103. Those items were purchased but may have been accounted to another line.
  - Inquired about the $575 expense paid to Pierce County Fire Department. Staff advised the expense was the registration fee for a staff member to attend the Crunch Time Extrication Training course.
  - Inquired about two entries for expenses to City of La Pine. Staff reported the City of La Pine bills for water and sewer charges and each item has its own line item in the budget.
  - Inquired what the expenses paid to Reliant Behavior Health was for. Staff stated the district contracts with Reliant Behavior Health to provide an employee assistance program as one of the district’s employment benefits and best practices.
  - Line 9600 – Grant Income. Inquired about the $23,030 revenue listed for June. Staff reported it was for the last fiscal year billing for FEMA Safer Grants which are for reimbursement for student reserves tuition, books and miscellaneous expenses.

- Director South Inquired about:
  - Line 6115 – Overtime Academy Training. Inquired if additional funds were budgeted for the new fiscal year. Staff responded the amount was the same but
the district anticipated less OT in the coming year with two additional line staff this year.

**Action:** Director Hubbard moved to approve monthly expenses presented from 06/15/2018 – 07/12/2018 in the amount of $601,169.68. No further discussion or comments. **Second,** Director South; the motion passed by a 5-0 vote.

**Management Report**


B. Multiple Alarm & Building Permit/Valuation Report
   - In the month of June, the district experienced thirteen times when three to four alarms occurred at the same time.
   - Building permits continue to be strong with year to date. Residential permits have slightly decreased but commercial permits increased $6.6 million over last year to date.

C. Notable Incidents
   - Thirteen transports from St. Charles La Pine Clinic to St. Charles Medical Center. Only two of the thirteen required advanced life support (ALS) intervention. Chief Supkis noted the district is understaffed anytime there are over eight calls in a 24-hour period and or ALS medic units are out of district.
   - Staff continues to express their concern when critical community ALS resources are used to transport SCMC patients to their emergency room for care not available at the clinic.

D. Equipment
   - Director Witmer inquired about warranty repair on two of the new SCBAs and how many spare units the district has. Chief Supkis stated the district has two full spare SCBAs, extra bottles, masks and parts. The vendor has been good on working with staff on warranties.

E. Other
   - Two second-year resident students exited the scholarship program due to performance issues. Both were under an improvement program twice during the past year and did not step up to the desired performance standards.

**Correspondence / News**

A. Thank you – Heart n Home - Diana

B. Thank you – Bend Fire Langston/Connolly

C. Thank you – Van Dyke

D. Deschutes County ASA Assignment
Old Business

A. Miscellaneous. None

New Business

A. Review of draft EMS white paper and potential options and business plans.

- Chief Supkis noted billing specialist Sue Curl is doing a great job and district has recovered $191,000 more than was budgeted in FY 17/18. Going to electronic billing has helped as well receiving a better response from the VA in recent months.
- Chief Supkis and Dr. Eschelbach met with the St. Charles CEO as well as their transportation manager, Julie Olson, and several doctors to discuss more appropriate options for intra-facility transport needs than using 911 and the community’s critical ALS service every day. SCMC reported there are 25% less patients from South county (and south) self-reporting to the Bend ER since the La Pine clinic opened. Many of the patients at the La Pine St Charles Clinic are coming from Lake and Klamath counties. The call rate to the clinic has dropped since the meeting.
- District needs to consider a sustainable business plan as it is not sustainable transporting intra-facility patients with critical ALS fire medic units under current reimbursement rates.
- District needs to consider accelerate hiring to meet growing needs.
- Director Hubbard:
  - Inquired regarding the policy for charging clinics. Chief Supkis responded that it would be helpful to protect patients and tax payers who share the cost of these transports and to help appropriate and professional resource allocation by those who are now dumping all transports on to 911. However, it may affect how Medicare and Medicaid reimbursement can be received by the ultimate billing party (the clinics).
  - Suggestion for non-ALS transport included intra-governmental vouchers
o Inquired if FEMA funds are available to fund a Sprinter? Chief Supkis responded they currently would not.
o Inquired about OT costs. Staff shared that our latest student graduate “floater,” Dylan Weimer, was just hired by Lake Oswego so no one is currently in that position. Hiring additional line staff and having graduate students stay until they find a position elsewhere will help.
o Inquired if the purchase of the suggested water rescue equipment can happen this year. Staff responded district has a planned budget for a quick response type VI command rescue unit replacement and may save funds by being resourceful. The unused rescue funds could go to more water rescue gear and extrication pumps that are wearing out. Chief Supkis believes addressing both those needs will be possible this fiscal year within budget.
o Inquired if there is a FEMA grant for a new firefighter. Staff responded that the district already has a FEMA staffing grant – it is currently on its 4 year of a SAFER (the FEMA FF staffing grant) for the student program (12 FFs’). So it is unlikely the district could get two. The district is working on budget plans to continue the very successful student FF scholarship program.

- **Director Denend:**
o Inquired if the public is aware of MASA (a medical transport insurance program). Staff responded the community is becoming more aware. However, MASA is available only through employers.
o Requested the aforementioned issues stay on the Old Business agenda for next month.

- **Director South:**
o Requested Board and Staff to watch 5100 – EMS Service Fees to ensure they reflect current budget projections and actual EMS program costs.

**B. Miscellaneous**

- **Director Hubbard** inquired as to the status of old medic unit. Staff responded the district has not been able to sell it as of date. Shopped it around to various rebuild vendors etc. Chief Supkis will most likely request to the Board to surplus and give it to a smaller department in need who would rechassis it for their purposes.

- **Director Denend** inquired what is the District’s current situation on State conflagrations. Chief Supkis stated the district must be able to maintain service to its own district first and that a strong initial attack is vital in keeping these fires from exploding. The district has responded to one State conflagration this year so far - but cannot commit for the time being. The district is unable to staff for the state required 7 -14 day deployments commitments and maintain our own minimum required staffing level. This is especially important during the very high hazard season (visitors and fire) here in Central Oregon. There is also the unpaid risk and costs to our own taxpayers that is not being reimbursed. The new clinic and its increased service demands also factor in current staffing challenges. District will continue local mutual aid within a one-hour drive time with up to 50% of available staff.
• Director Hubbard inquired if the Warm Springs command structure was better this year. Staff responded that it was somewhat better this time but they still have a breakdown between their structural and wildland response groups. Our crew stayed within our tasks group and worked closely with the Sunriver, Bend and Alfalfa Districts supporting the Jefferson County Fire District.

Special Meeting and Workshops
None

Good of the Order
Director South and Witmer advised they would not be at the August board meeting.

Next Meeting
Regular Board Meeting Station 101 – Thursday, August 9, 2018, at 9 a.m.

Adjourn Board Meeting –
Director Hubbard made a motion to adjourned the meeting. Second by Director South; the meeting adjourned at 11:10 a.m.

Respectfully Submitted,
Bonita Johnson
Office Manager

Date Presented to Board and Approval __________________________

Board Secretary __________________________

Board President __________________________