



LaPine Fire District Business Occupancy Self Inspection

Please take a few moments to help insure your business or facility is fire safe by checking the 20 following items:

Exits

1. Check each exit pathway for any obstructions fixed or portable, in the way of the full exit width (door opening), or in a corridor leading to any exit. **OK Needs Correction**
2. Check each exit door to insure opening of the exit door from the inside without the use of a key or any special effort. No locks, bolts, or bars are allowed when building is occupied. **OK Needs Correction**
3. Insure each exit and where otherwise necessary has a sign to clearly indicate the direction to the nearest exit. **OK Needs Correction**
4. Check each exit sign and/or emergency lighting* fixture for proper operation. No burned out bulbs, or dead back up batteries. **OK Needs Correction N/A**

**All places of assembly (churches, theaters, etc) and most public access businesses where the floor space is in excess of 1500 sq.' need lighted exit signs and emergency lighting to illuminate the exit during power failure.*

Fire Prevention

5. Insure there is no storage within 3 feet of any boiler, water heater, electrical panel, or other heat source? **OK Needs Correction**
6. Store any flammable liquids in approved containers and in an approved storage cabinet when in excess of 10 gallons. **OK Needs Correction**
7. Insure there are no extension cords or exposed wiring in use. (exception: UL listed circuit breaker type cords to computers and temporary (< 1 day)) **OK Needs Correction**
8. Remove any accumulations of combustible or flammable material and non-essential storage in or around your property. **OK Needs Correction**
9. Keep garbage dumpster(s) and recycle bins, outside and at least 10 feet away from any combustible wall, opening or roof eaves. **OK Needs Correction**

Fire Equipment & Smoke Detectors

10. Each occupancy needs a fire extinguisher with a minimum rating of 2A-10BC in size within 75' travel distance from any part of the occupancy. (In a larger facility it may take several fire extinguishers to meet this requirement) **OK Needs Correction**

11. Is the fire extinguisher(s) installed in a visible and accessible location? *(best locations near exits and/or service counter)*
OK Needs Correction

12. Additional fire extinguishers may be needed and located in any high hazard areas such as kitchens, shops, and fueling areas.
OK Needs Correction N/A

13. Check to see if the fire extinguishers been serviced within the last 12 months (yearly) by a certified fire extinguisher service and have an attached tag proving such.
OK Needs Correction

14. If the building has a commercial range hood with an extinguishing system, check to see if it has been serviced within the last 6 months (bi-yearly) by a certified fire extinguisher service and have an attached tag proving such.
OK Needs Correction N/A

15. If the building has a sprinkler system *(highly suggested if it does not)*, insure it has been serviced and tagged within the last year by a qualified sprinkler service technician.
OK Needs Correction N/A

16. Insure there is an operational smoke detector in each sleeping area.
OK Needs Correction N/A

17. If a battery model, check that the battery been changed and dated within the last 12 months.
OK Needs Correction N/A

18. Check that fire hydrants in your area and fire sprinkler connection locations are clear of any obstructions within 3' and are clearly visible.
OK Needs Correction

19. Check that dedicated fire lanes are marked & signed every 25', and clear of any material and/or parking obstructions.
OK Needs Correction

20. Insure that the property and building have address numbers displayed that are clearly visible from the street fronting the property. *(Figures should be at least a minimum 6" in size and on a contrasting background)*
OK Needs Correction

Thank you for taking the time to improve the safety of your business and or facility. **Please correct all items that need attention.** If you have any questions, or would like some technical assistance, please do not hesitate to call the LaPine Fire District at 541-536-2935. If you wish, please return a completed copy of this inspection and important information below for our records. (Fax 541-536-2627)

Emergency Contact Information:

Business _____

Street Address _____

Mailing Address _____

Manager _____ Phone _____

Owner _____ Phone _____