

**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
**La Pine Rural Fire Protection District**  
**May 9, 2024**

**Open Meeting**

Dir. Michael Vietzke opened the meeting at 9:01 a.m. and led the flag salute.

**Roll Call**

Directors Present: Chairman Michael Vietzke, Dir. Robin Adams, Dir. Troy Waddell, Dir. Rex Lesueur, Dir. Jeremy Johnson

Directors Absent: N/A

Staff Present: Chief Erick Holsey, Asst. Chief Dan Daugherty, Lt. Joey Sawyer, Financial Administrator Joshua Billeter and Office Manager Tammie Waters

Staff Absent: N/A

Approval of Consent Agenda-

**Action: Dir. Adams moved to approve motion, seconded by Chairman Vietzke. Motion passed.**

Dir. Johnson briefly talked about how he is recognizing the chiefs for an award this year.

The Representative that was supposed to show up was running late, so until that time we moved over to approve the minutes.

**Action: Dir. Adams moved to approve approval of the minutes (with changes) seconded by Dir. Waddell. Motion passed unanimously, 5-0.**

**Financials**

Financial Administrator Billeter opened his report by mentioning updates, He mentioned that our new current new income projected for the fiscal has slightly increased from around \$1.1MM which is the highest projection that it has been for the last three months. Projected to get around 97% of revenues and only expend around 82% of the expenses budgeted. We were down in projected revenues from April to May, but also down in projected expenses from April to May, so even though the month of April was a net loss, we are still in a better position overall in total.

Chairman Vietzke asked if we were reimbursed for the admin repairs. Asst. Chief Daugherty responded with his comments saying that because it was a slow leak it was not covered by insurance.

Financial Administrator Billeter continued talking about the contributing factors for this month.

Dir. Waddell asked why the EMS Billing expense was over budget for the month and Office Manager Waters explained that we had a lot of more transports this month, contributing to this value. Chief Holsey then reiterated with his explanation that we should be seeing a spike in that revenue in the next coming months.

Financial Administrator explained that with our current outlook we are projected to be about \$100,000 short of revenue. This was the first time in three months where our overtime expense was less than projected, coming in at 56% of budget. Overall, we are trending in a more positive direction than in the last few months.

#### **Monthly Expenses by Vendor**

N/A

#### **Monthly Expenses Paid**

N/A

Dir. Adams moved to approve the expenses paid.

**Action: Dir Adams moved to approve bills paid in the amount of \$450,937.53, Seconded by Dir. Waddell. Dir. Johnson abstained from vote. Motion passed, 4-0.**

#### **Union Report-**

Lt. Sawyer relayed information from Lt. Lohner regarding the union report. The peer support training is up and live and has been a major asset to the district.

Dir. Waddell asked if there was any funding that we can provide for the union regarding the peer support. Asst. Chief Daugherty responded. Dir. Johnson asked if there was any industry data regarding mental health and burnout. Chief Holsey responded by saying that this is still a new understanding within the fire service but in the near future he expects more understanding and support.

Regular Board Meeting Break at 10:00

Regular Board Meeting back in session at 10:06

### **Management Reports-**

Chief Holsey started talking about the Management Report.

- Meeting with the budget committee
- Senior Center meeting regarding levy
- Lt. Sawyer talked about the training report

### **Correspondence/News:**

N/A

**Old Business-** Chief Holsey gave an overview and update of the following:

- A. Levy Planning
- B. Open House May 11
- C. Sunriver Fire Collaboration Continuation

### **New Business**

Board to review mission statement, come back with comments.

### **Good of the Order-**

No new Good of the Order

Regular Board Meeting Adjourned at 10:41 a.m.

Next Regular Meeting: June 13, 2024 at 9:00 a.m.

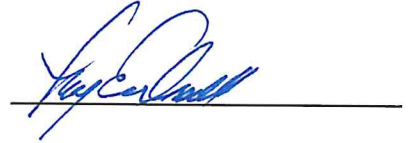
Executive Session Following Board Meeting

Respectfully Scribed and Submitted

La Pine Rural Fire Protection District  
Administrative Staff

*Date Presented to Board and Approval: June 13, 2024*

*Board Secretary*



*Board President*

