BOARD OF DIRECTORS REGULAR MEETING MINUTES

**La Pine Rural Fire Protection District**

**July 11, 2024**

**Open Meeting**

Dir. Michael Vietzke opened the meeting at 901 a.m. and led the flag salute.

**Roll Call**

Directors Present: Chairman Michael Vietzke, Dir. Robin Adams, Dir. Rex Lesueur, Dir. Jeremy Johnson, Dir. Troy Waddell

Directors Absent: N/A

Staff Present: Chief Erick Holsey, Lt. Joey Sawyer, Financial Administrator Joshua Billeter and Office Manager Tracy Read

Staff Absent: Office Manager Tammie Waters; Asst. Chief Dan Daugherty

Approval of Consent Agenda -

Chief Holsey has a correction under correspondence to put there.

Approval of the Minutes –

**Action: Dir. Adams moved to approve the minutes as submitted. Seconded by Dir. Waddell. Motion passes unanimously, 5-0.**

Employee Recognition -

* Clara Butler – Oregon State Fire Marshal for this district
* Kathy – Local La Pine Resident who supports the district
* Roman Chavez – promoted to Engineer
* Lt. Sawyer – 15 years of service reward
* Lt. Leehmann – 15 years of service
* Heart and Home Hospice Service Award delivered to the district

Public Comment –

Director Johnson made a public comment regarding the quick response to the Darlene 3 Fire.

**Financials**

Financial Administrator Billeter begins by talking about the P&L vs. Actual for the fiscal year ending 2023-2024. Total Revenue was 101% of projected, and total expenses were 79.8 of projected, leaving us with a total net income of around $1.4 million. Chief Holsey commented on the GEMT funding and regarding some of the issues that are happening with them and how they paid out funds over the last 5-10 years. Tactical is working with us and is in communication with GEMT to ensure that everything looks good and that we are not in a financial situation because of this.

Director Adams had a question about line item 6110. Chief Holsey responded

**Monthly Expenses by Vendor**

N/A

**Monthly Expenses Paid**

N/A

Dir. Adams moved to approve the expenses paid.

**Action: Dir. Adams moved to approve bills paid in the amount of $334,470.05 Seconded by Dir. Waddell. Dir. Johnson abstained from vote except for check #33689. Motion passed, 4-0.**

**Union Report-**

Not a formal report, but a change in leadership. Lt. Lohner stepped down as president. Engineer Stevenson has been named the new union president.

**Training Report-**

* Mobile Fire Training Unit – DPSST provided
* National Fire Academy last month
* Two New Recruits coming on
* Taylor Jernigan – former reserve who is now a career firefighter
* Dr. Hutchinson Meeting – Oregon Fire Chiefs Annual Meeting, Mental Health Resilience Training

**Management Reports-**

Chief Holsey started talking about the Management Report.

* Image Trend Issues and Calculation Issues
* Darlene 3 Fire Conflagration
* Significant Injuries for this region and area
* Oregon Fire Chiefs and Special Districts to start managing EMS cost
* Utilize some of our funding for the homeless population
* Work on policy for delegation of authority

**Correspondence/News:**

* Darlene 3 Correspondence
* Development for Wickiup Apartments, 20-year tax abatement

**Old Business-**

N/A

**New Business**

* Standards of Cover
* Risk Statement Terminology

**Action: Dir. Lesueur moved to set the new risk statement, replacing the word “firefighters” with the word “we”. Seconded by Dir. Adams. Motion passes unanimously, 5-0.**

**Good of the Order-**

Dir. Waddell will be resigning his board position as of August 8th 2024.

Regular Board Meeting Adjourned at 10:56 a.m.

Executive Session Following Board Meeting Pursuant to ORS 192.660; 192.60

Next Regular Meeting: August 8, 2024 at 9:00 a.m.

Respectfully Scribed and Submitted

La Pine Rural Fire Protection District

Administrative Staff

*Date Presented to Board and Approval: August 8, 2024*

*Board Secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

 *Board President \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*